



**Position Available
Surface Landman
Dallas, TX**

JOB DESCRIPTION:

The Surface Landman is primarily responsible for supporting all surface land related initiatives associated with Matador's fast paced, upstream and midstream business units within the Delaware Basin. The individual will be expected to perform the multi-disciplinary phases of surface land work, including acquisitions of Rights-of-Way and Surface Use Agreements, due diligence, title review, project management, landowner and state/governmental agency communication and relationships, as well as contractual and regulatory compliance related to surface activities. A strong knowledge and application of real property concepts is required. The successful candidate will support all disciplines within the Company and will specifically collaborate with Asset Teams, Land Professionals, Engineers, Geoscientists, Attorneys, Accounting, HSE/Regulatory, Field Personnel and Third Party Contractors.

JOB RESPONSIBILITIES:

1. Coordinate and direct activities related to surface land operations, including but not limited to directing surveyors, directing land agents in the negotiation, acquisition and administration in order to secure surface rights while meeting guidelines set by the project team and asset managers.
2. Prepares and/or reviews land contracts including easements, surface use agreements, releases and partial releases of easements, various contracts subject to Legal review.
3. Represents and protects the Company's interests in meetings with landowners and other third parties, agencies and organizations.
4. Negotiates or directs the negotiations of land rights and terms of easements, leases and other real property agreements and reviews and approves or seeks approval as appropriate for consideration and damage settlements paid to landowners.
5. Provides asset team, land and engineering managers reports of status and progress of land acquisition and budgets, and any other related data necessary for the project management.
6. Researches and prepares land acquisition and survey cost estimates for new projects related to surface use.
7. Ensure compliance with all surface and regulatory matters relative to upstream and midstream programs.

8. Determines the Company's rights granted by easements, surface leases and other land contracts and provides such information to others in the company.
9. Support Engineering, Drilling & Completions, Regulatory, Operations, Commercial/BD and Legal staff as requested.
10. Maintains positive relationships with governmental agencies and authorities (such as the BLM, State Land Trust, State DOT, etc.) private landowners, vendors and other energy companies for the good of the company.
11. Ensure instruments and other records from real property acquisition are appropriately recorded in the public records, and all land records are organized and files are complete and forwarded to Land Administration at the end of projects.

EDUCATION and EXPERIENCE:

- 5 years energy industry experience. Minimum of 3 years in acquisition of surface land rights relative to upstream and midstream related facilities.
- Bachelor's degree, preferably in Energy Management, Petroleum Land Management, Commercial Real Estate/Business or related fields. Agricultural/Ranching background is a plus.

JOB BENEFITS:

Compensation includes industry competitive salary commensurate with experience, medical and dental benefits, 401(k), etc. Details are available upon application.